

**AFRICA CENTRE OF EXCELLENCE FOR NEGLECTED TROPICAL DISEASES AND
FORENSIC BIOTECHNOLOGY (ACENTDFB),
AHMADU BELLO UNIVERSITY, ZARIA.**

**MINUTES OF THE 18TH ACENTDFB PROCUREMENT MEETING HELD ON FRIDAY, 7TH
DECEMBER, 2018 IN THE CONFERENCE ROOM OF THE CENTRE FOR BIOTECHNOLOGY
RESEARCH AND TRAINING, A.B.U. ZARIA, NIGERIA.**

1.00	ATTENDANCE	ACTION
1.01	Prof. Y.K.E. Ibrahim - Centre Leader (Chairman)	
1.02	Prof. M. Mamman - Deputy Centre Leader	
1.03	Prof. J. Kabir - Project Coordinator	
1.04	Prof. J. K. P. Kwaga - Principal Investigator, Rabies	
1.05	Prof. H. M. Inuwa - Director, CBRT	
1.06	Prof. I. S. Ndams - Principal Investigator, Filariasis	
1.07	Mr. I. Nuhu - Procurement Officer	
1.08	Dr. Idowu - Asst. Evaluation Officer	
1.09	Mr. S. K. Yashim - Ag. Secretary	
2.00	APOLOGY	
2.01	Prof. H. J. Makun - Monitoring and Evaluation Officer	
2.02	Prof. S. Ibrahim - Safeguard Officer	
2.03	Prof. M. N. Shuaibu - Head, Biochemistry Department	
2.04	Mr. Umar Abubakar - Project Auditor	
2.05	Mr. I. Salisu - Project Accountant	
3.00	OPENING REMARKS	
3.01	The Meeting commenced at 9:28 am. The Chairman welcomed members to the	
3.02	18 th Procurement Committee Meeting. The Meeting was intended to approve the	
3.03	furnishing of the Foreign Students' Hostel Common Room, Apple Laptops	
3.04	purchased, and cancellation of Fermimat contract. The previous Minutes of	
3.05	Meeting were to be considered in the next meeting.	
4.00	FURNISHING OF FOREIGN STUDENTS' HOSTEL COMMON ROOM	Chairman & Proc. Officer
4.01	The Chairman told the Meeting that the Dean of Students' Affairs had inspected	
4.02	the new constructed Foreign Students' Hostel Common Room. It also submitted	
4.03	a quotation for direct labour furnishing of the Common Room, which was	
4.04	considered too high. For instance, a price of 1 Mattress costed @ N30,500=00	
4.05	against N9,000=00 as at 7 th December, 2018 was too outrageous. The Meeting	
4.06	unanimously objected the idea of the direct labour contract, because the World	
4.07	Bank does not allows direct labour. The ACENTDFB should not delegate its	
4.08	responsibility. Any practice that is against World Bank's rules must be avoided,	
4.09	considering the fact the furnishing was not part of the contract awarded. The	
4.10	Procurement Officer was asked to get three (3)quotations at the weekend being	
4.11	Saturday 8 th December, 2018 so that the furnishing could be done by the	
4.12	following week. The Chairman was asked to meet the Dean of Students' Affairs	
4.13	and inform him that the World Bank does not allow direct labour.	

5.00	APPLE LAPTOPS PURCHASED	
5.01	The Chairman told the Meeting that the Apple Laptops earlier approved had been	
5.02	supplied by Micro-Manna Computers through solicitation. According to him,	
5.03	three (3) quotations were received as follows:	
5.04	(i) De-Sims Ventures Computers - N13,960,900=00	
5.05	(ii) Echex Global Services Computers - N13,709,300=00	
5.06	(iii) Micro-Manna Computers - N13,125,750=00	
5.00	Micro-Manna Computers was considered being the lowest bidder. The Chairman	
5.01	sought for the approval of additional four (4) Apple Laptops so that every	
5.02	member would have one. The Meeting approved the request for additional four	
5.03	(4) Apple Laptops. Two (2) Desktop Computers were also purchased for the	
5.04	Office of the Centre Leader and for the General Office of the ACENTDFB	
5.05	Secretariat.	
6.00	FEMIMAT CONTRACT CANCELLED	
6.01	Following several unfulfilled promises, unsatisfied services and disappointments	
6.02	by Femimat's failures for several months, the Meeting approved bringing the	
6.03	contract to an end. The Procurement Officer was asked to write a letter to end the	
6.04	contract. A copy of the letter should be copied to the University Legal Adviser. He	Proc. Officer
6.05	was asked to liaise or consult with the Legal Adviser on how to draft the letter. It	
6.06	should be captured on the letter that "ACENTNFB is greatly disappointed by	
6.07	Fermimat contractor's failures". He Procurement Officer was further asked to	
6.08	calculate and pay Femimat the equipment it had supplied.	
7.00	DEVELOPMENT OF WEBSITE FOR ACENTDFB	
7.01	The Chairman informed the Meeting that he had a discussion with the Director of	
7.02	ICT, who regretted the failure of developing a new Website for ACENTDFB. He	
7.03	had asked the Director to write so that work could commence the following	
7.04	week.	ICT Director
8.00	HOSTING OF 6TH ACE MEETING	
8.01	As the preparations for the hosting of the 6 th ACE Meeting reaches top level, the	
8.02	Chairman, Professor M. Mamman presented a universal modem, HP Mouse with	
8.03	universal drivers to be used during the Meeting, which ACENTDFB/ABU names	
8.04	would be printed on them as a way of advertisement. These were approved by	
8.05	the Meeting. Samples of variety of bags were also presented to get one selected.	
8.06	More samples were anticipated before one could be selected. Special biros,	
8.07	jotters, etc. should also be inserted in the bags. All members of ACENTDBFB	Prof. H.M Inuwa & others
8.08	would equally be given the bags.	
9.00	ADJOURNMENT	
9.01	In the absence of any other business, Prof. J. Kabir moved for the adjournment of	
9.02	Meeting, and he was seconded by Prof. I. S. Ndams. The Meeting was adjourned	
9.03	10:42 am.	
	Prof. Y. K. E. Ibrahim Chairman	Mr. S. K. Yashim Ag. Secretary