

**AFRICA CENTRE OF EXCELLENCE FOR NEGLECTED TROPICAL DISEASES AND
FORENSIC BIOTECHNOLOGY (ACENTDFB),
AHMADU BELLO UNIVERSITY, ZARIA.**

MINUTES OF THE 17TH ACENTDFB PROCUREMENT MEETING HELD ON FRIDAY, 23RD,
NOVEMBER, 2018 IN THE CONFERENCE ROOM OF THE CENTRE FOR BIOTECHNOLOGY
RESEARCH AND TRAINING, A.B.U. ZARIA, NIGERIA.

1.00	ATTENDANCE	ACTION
1.01	Prof. Y.K.E. Ibrahim - Centre Leader (Chairman)	
1.02	Prof. M. Mamman - Deputy Centre Leader	
1.03	Prof. J. Kabir - Project Coordinator	
1.04	Prof. H. M. Inuwa - Director, CBRT	
1.05	Prof. I. S. Ndams - Principal Investigator, Filariasis	
1.06	Mr. I. Nuhu - Procurement Officer	
1.07	Eng. M. H. Mukhtar - Project Consultant	
1.08	S. M. Lukman - Asst. Project Consultant	
1.09	Engr. Olaifa Daduda - Zasan Integrated Global Ltd	
1.10	Peter Oladoyin - Zasan Integraed Global Ltd.	
1.11	Ahmad B. Abubakar - A.B. Abubakar Enterp. (Nig) Ltd	
1.12	Mr. S. K. Yashim - Ag. Secretary	
2.00	APOLOGY	
2.01	Prof. J. K. P. Kwaga - Principal Investigator, Rabies	
2.02	Prof. H. J. Makun - Monitoring and Evaluation Officer	
2.03	Prof. S. Ibrahim - Safeguard Officer	
2.04	Prof. M. N. Shuaibu - Head, Biochemistry Department	
2.05	Mr. Umar Abubakar - Project Auditor	
2.06	Mr. I. Salisu - Project Accountant	
3.00	OPENING REMARKS	
3.01	The Meeting began at 10.31 am. The Chairman welcomed members to the	
3.02	17 th Procurement Meeting. The Meeting was to enable ACENTDFB and the	
3.03	two (2) contractors namely; Zasan Integrated Global Ltd and A.B.	
3.04	Abubakar Enterprises (Nig) Limited to discuss and agree on acceptable	
3.05	time for completion of the additional projects. The additional projects were	
3.06	expected to be completed within a short time, because ACENTDFB was	
3.07	already working behind the World Bank's schedules. All pictures of	
3.08	projects executed by ACENTDFB in 2018 were expected to be presented to	
3.09	the World Bank on or before 1 st January, 2019.	
4.00	REPORT BY THE PROJECT CONSULTANT	
4.01	The Project Consultant, Engineer. M. H. Mukhtar told the Meeting that he	
4.02	had written to Innabiz & Son Limited and Zasan Integrated Global Ltd on	
4.03	the need to replace all the damaged ceiling boards and repairs of leakage	
4.04	water shaky WC Seats in the toilets respectively. The copy of the letter	
4.05	written to the two contractors by the Project Consultant was submitted to	
4.06	the Centre Leader at the Meeting.	

5.00	APPROVAL OF QUOTATIONS FOR THE ADDITIONAL PROJECTS	
5.01	The Meeting approved that the two quotation bids submitted by Zasan	
5.02	Integrated Global Limited and A.B. Abubakar Enterprises (Nigeria)	
5.03	Limited as follows:	
5.04	1. Zasan Integrated Global Limited's Quotation bid for fencing and	
5.05	landscaping of Sasakawa Foreign Students' Hostel: N11,989,066.50	
5.06	which was less than the estimate budget of N13,616,914.40 submitted by	
5.00	Project Consultant.	
5.01	2. A.B. Abubakar & Son Limited's Quotation bid for fencing and	
5.02	Landscaping of Animal House: N23,488,215.45 . This was also less than	
5.03	the Project Consultant's budget estimate of N25,897,231.80	
5.04	However, the completion time of 8 and 12weeks as indicated in their	
5.05	respective quotations were the major concerned, which necessitated the	
5.06	Meeting. The Additional projects were expected to be executed 1 st January,	
5.07	2019. In order to fast tract these projects, the two contractors were	
5.08	requested to enumerate issues or hindrances that would delay the quick	
5.09	completion of the projects and suggest ways of getting them solved.	
5.10	The contractors submitted the following hindrances:	
5.11	(i) Insufficient mobilizations would delay the quick completion of	
5.12	the additional projects.	
5.13	(ii) Instructions by the Project Consultants could delay the quick	
5.14	completion of the projects.	
5.15	Project Consultant requested that Zasan Integrated Global Limited and	
5.16	A.B. Abubakar Enterprises (Nigeria) Limited to give him their project	
5.17	work schedules or programmes to enable him to give clear instructions on	
5.18	the executions of the projects in order to avoid anything that may cause a	
5.19	delay. The Meeting decided that:	
5.20	- based on the World Bank's rules, 15% each would be paid to the	
5.21	contracting firms.	
5.22	- After the evaluation of the project, a further 50% would be paid to	
5.23	each firm.	
5.24	The Meeting strongly implored the contracting firms to ensure that these	
5.25	additional projects were completed before 1 st January, 2019; because all	
5.26	pictures of projects executed by ACENTDFB were expected to be	
5.27	submitted on or before 1 st January, 2019. The contractors were requested	
5.28	to meet with the Project Consultant on Monday, 26 th November, 2018 with	
5.29	their projects' programmes with the view to getting the additional	
	projects completed in a short time.	
6.00	ANY OTHER BUSINESS (AOB)	
6.01	(i) Retention Fees	
6.02	The contractors drew the attention of the Meeting that their retention	
6.03	fees would expire on 30 th November, 2018. They were asked to apply	
6.04	for payment of their retention fees after the expiration.	
6.05	(ii) Appreciation:	
6.06	The Meeting expressed appreciation to the A. B. Abubakar Enterprises	
6.07	& Son Limited for the donation of furniture to ACENTDFB, A.B.U. Zaria	
		Contactors and Acct.

<p>7.00 7.01 7.02 7.03</p>	<p>ADJOURNMENT In the absence of any other business, Prof. H. M. Inuwa moved for the adjournment of the Meeting, and she was seconded by Mr. Ishaya Nuhu. The Meeting was adjourned at 12:17 noon.</p>	
	<p>Prof. Y. K. E. Ibrahim Chairman</p>	<p>Mr. S. K. Yashim Ag. Secretary</p>