

**AFRICA CENTRE OF EXCELLENCE FOR NEGLECTED TROPICAL DISEASES AND  
FORENSIC BIOTECHNOLOGY (ACENTDFB),  
AHMADU BELLO UNIVERSITY, ZARIA.**

**MINUTES OF THE 15<sup>TH</sup> ACENTDFB PROCUREMENT MEETING HELD ON WEDNESDAY  
31<sup>ST</sup>, OCTOBER, 2018 IN THE CONFERENCE ROOM OF THE CENTRE FOR  
BIOTECHNOLOGY RESEARCH AND TRAINING, A.B.U. ZARIA, NIGERIA.**

1.00	<b>ATTENDANCE</b>	<b>ACTION</b>
1.01	Prof. Y.K.E. Ibrahim - Centre Leader (Chairman)	
1.02	Prof. M. Mamman - Deputy Centre Leader	
1.03	Prof. J. Kabir - Project Coordinator	
1.04	Prof. J. K. P. Kwaga - Principal Investigator, Rabies	
1.05	Prof. I. S. Ndams - Principal Investigator, Filariasis	
1.06	Prof. H. M. Inuwa - Director, CBRT	
1.07	Mr. I. Nuhu - Procurement Officer	
1.08	Mr. I. Salisu - Project Accountant	
1.09	Mr. S. K. Yashim - Ag. Secretary	
2.00	<b>APOLOGY</b>	
2.01	Prof. H. J. Makun - Monitoring and Evaluation Officer	
2.02	Prof. S. Ibrahim - Safeguard Officer	
2.03	Prof. M. N. Shuaibu - Head, Biochemistry Department	
2.04	Mr. Umar Abubakar - Project Auditor	
4.00	<b>OPENING REMARKS</b>	
4.01	The Meeting began at 2.53 pm. The Chairman, Prof. Y. K. E. Ibrahim welcomed	
4.02	members to the meetings and said that the meeting was to consider project	
4.03	estimate for fencing and landscaping of the Animal House and Sasakawa	
4.04	Students' Hostel as well as the Proposal/budget to be submitted to Sightsavers	
4.05	that day.	
5.00	<b>APPROVAL OF PROJECTS</b>	
5.01	The Chairman formed the Meeting that the Project Consultant had submitted the	
5.02	cost estimates for the fencing and landscaping of the Sasakawa Foreign Students'	
5.03	Hostel and Animal House.	<b>Chairman,</b>
5.04	Considering the above, the Meeting approved the additional projects to:	<b>Project</b>
5.05	<b>1. Zasan Integrated Global Limited</b> for fencing and landscaping of	<b>Consultant</b>
5.06	Sasakawa Foreign Students' Hostel to be carried out which executed the	
5.07	construction and renovation of the Foreign Students' Hostel project.	<b>Procur.</b>
5.08	However, he was required to rectify the necessary lapses observed during	<b>Officer</b>
5.09	the handing over inspection.	
5.10	<b>2. A.B. Abubakar &amp; Son Limited</b> for fencing and Landscaping of Animal	
5.11	House.	
5.12	The Procurement Officer was directed to ask the contracting firm, Zasan Ltd and	
5.13	A.B. Abubakar & Son Ltd to submit their quotations for consideration. It was	
5.14	agreed, should the two contractors' quoted higher than the cost estimate	
5.15	submitted by the Project Consultant, it would be negotiated to beat down the	
5.16	cost. Also, leakage of Water Shaky (WC Seats) in the toilets should be repaired.	
5.17	<b>3. CBRT Roofing Leakages</b>	
5.18	The Meeting also resolved that the contractor which executed the	
5.19	rehabilitation work of CBRT's building be asked to replace the damaged ceiling	
5.20	boards using the retention fee. The Project Consultant was to contact the	

5.21	contractor, Nnabiz & Son Ltd to carry out the necessary repairs.	
6.00	<b>PROPOSAL/BUDGET TO SIGHTSAVERS</b>	
6.01	The proposal and budget to be submitted to the Director of Sightsavers,	
6.02	Dr. Sunday Isiyaku for collaboration was subjected to corrections and	
6.03	amendments. The cost estimate for running OV16 ELISA and PCR covering	
6.04	personnel, consumables and contingency would cost a total of N56,660,163.89.	
6.05	The proposal and the budget were expected to be submitted before 5.00 pm on	
6.06	that very day, being 31 <sup>st</sup> October, 2018.	
7.00	<b>APPLE LAPTOPS FOR ACENTDFB MEMBERS</b>	<b>Procur. Officer</b>
7.01	The Meeting unanimously approved the provisions of Apple Laptops for	
7.02	members. The Procurement Officer was asked to liaise with the ICT Officer to	<b>ICT Officer</b>
7.03	ascertain the actual Apple Laptops to be purchased and get at least two	
7.04	quotations from different vendors or suppliers for the supply of the Apple	
7.05	Laptops.	
8.00	<b>PROVISION OF TWO BATTERIES FOR 250 KVA GENERATOR</b>	<b>CBRT</b>
8.01	It was reported that the two (2) batteries for the CBRT's 250 Kva Generator had	
8.02	ran down, which required replacement for successful running of the ACENTDFB	
8.03	on-going training workshop. The request was approved, but CBRT needed to	
8.04	write officially for approval.	
9.00	<b>ADJOURNMENT</b>	
9.01	In the absence of any other business, Professor J. K. P. Kwaga moved for	
9.02	adjournment of the Meeting and he was seconded by Professor M. Mamman.	
9.03	The Meeting was adjourned at 4:44 pm.	
	Prof. Y. K. E. Ibrahim Chairman	Mr. S. K. Yashim Ag. Secretary