

AFRICA CENTRE OF EXCELLENCE FOR NEGLECTED TROPICAL DISEASES
AND FORENSIC BIOTECHNOLOGY,
AHMADU BELLO UNIVERSITY, ZARIA.

MINUTES OF THE 13TH PROCUREMENT COMMITTEE MEETING HELD ON
WEDNESDAY 4TH JUNE, 2018 2.35 PM IN THE BOARDROOM OF BIOCHEMISTRY
DEPARTMENT AHMADU BELLO UNIVERSITY, ZARIA

1.00	ATTENDANCE	ACTION
1.01	Prof. Y.K.E. Ibrahim - Deputy Centre Leader (Chairman)	
1.02	Prof. J. Kabir - Project Coordinator	
1.03	Prof. S. Ibrahim - Safeguard Officer	
1.04	Prof. M. N. Suhaibu - Head, Biochemistry Dept.	
1.05	Mr. Y. A. Anivbassa - Communication Officer	
1.06	Mr. J. S. Amlabu - Representative of the Director, CBRT	
1.07	Mr. Umar Abubakar - Project Auditor	
1.08	Mr. Peter Oladoyin - Zasan Integ. Global Investment	
1.09	Ahmad B. Abubakar - A. B. Abubakar Enterprises	
1.10	Mr. Theophilus Chukwuka - Nnabiz & Sons Ltd.	
1.11	Mr. Ibrahim Daniel	
1.12	Mr. Mustapha Mubarak	
1.13	Mr. S. K. Yashim - Secretary	
2.00	APOLOGY	
2.01	Prof. J. K. P. Kwaga - Prin. Investigator (Rabies)	
2.02	Prof. M. Mamman - Prin. Investigator (Typanosomiasis)	
2.03	Prof. J. H. Makun - Monitoring & Evaluation Officer	
2.04	Prof. I. S. Ndams - Prin. Investigator (Filariasis)	
2.05	Mr. I. Nuhu - Procurement Officer	
2.06	Mr. I. Salisu - Project Accountant	
3.00	OPENING REMARKS	
3.01	The Chairman, Prof. Y.K.E. Ibrahim welcomed members to the 13 th	
3.02	Procurement Meeting which started at 2:35 pm. He recalled that the	
3.03	previous meeting held with the contracting firms on 24 th April, 2018, they	
3.05	were given deadline to complete their projects and hand over to the	
3.06	Project Consultant on or before 31 st May, 2018. The essence of the Meeting	
3.07	was for the contractors to give update reports of their handing over.	
4.00	REPORTS FROM CONTRACTORS	
4.01	1. Nnabiz & Sons Ltd.	
4.02	The firm was contracted to handle the rehabilitation work of the Centre	
4.03	for Biotechnology Research & Training (CBRT) Building. The contractor	
4.04	reported that it had completed its work and submitted a letter to the	
4.05	Consultant for the completion of the job. It was waiting for further	
4.06	instruction by the Project Consultants on when to hand over. The Meeting	
4.07	asked the contractor to fix date for the handing over. It complained that	
4.08	the delay in completing contract within the stipulated period was caused	
4.09	by the Project Consultants' frequent readjustments.	

<p>4.10 4.11 4.12 4.13 4.14 4.15 4.16 4.17 4.18 4.19 4.20 4.21 4.22 4.23 4.24 4.25 4.26 4.27 4.28 4.29 4.30 4.31 4.32 4.33 4.34 4.35 4.36 4.37 4.38 4.39 4.40 4.41 4.42 4.43 4.44</p>	<p>2. Zasan Integrated. Global Investments: This firm was contracted to carryout Students’ Hostel construction/renovation. The Contractor informed that the Meeting that it had completed its job except three (3) Corridors, which he committed to complete within two (2) days on Wednesday 6th June, 2018. Though, he complained that the Corridors were not included in Bill of Quantities. The Meeting responded that it would not entertain any complain, when it had not completed its job.</p> <p>3. A. B. Abubakar Enterprises: This Contractor was awarded the construction of Animal House. It reported that it had not completed its job, but it had carried out 90% of the work. The failure in completing the work within the agreed period was caused by the Project Consultants, which failed to:</p> <ul style="list-style-type: none"> (i) give the Colour Chart for the Soakaway (ii) Safety Tank is bigger than the Soakaway and (iii) Where the power would be tapped from. <p>The Meeting blamed it for its inability to report to ACENTDFB direct since it was having such problems. It assured that if those hindrances were cleared or provided, it would complete the work within ten (10) days on 14th June, 2018 from the day of the Meeting.</p> <p>4. Femimat Concept Ltd.: This company was contracted to supply and install equipment. It had also failed to supply and install the equipment within the agreed period. In the last Meeting held on 24th April, 2018 it said that the equipment were already in the country, which had not been cleared. The Meeting demanded for the Bill of Landing to be sure that the equipment had actually arrived, but failed. The Contractor made its final promise to supply all the equipment on Thursday 7th June 2018. The Project Auditor, Mr. Umar Abubakar was asked to contact the University Lawyer to begin the process of prosecution, should any of the contracting firms fail or default again. The Meeting resolved that in the next phase of equipment purchases, it would seek ‘No Objection’ from the World Bank to enable it carry out its procure its equipment, also to award contract without going through these rigorous bureaucratic procedures.</p>	
<p>5,00 5.01 5.02 5.03 5.04 5.05 5.06 5.07 5,08 5.09 5.10</p>	<p>ANY OTHER BUSINES</p> <p>1. DfG Equipment: The Chairman told the Meeting that Prof. Sorge Kelm had sent the list of DfG equipment supplied to its DfG Laboratory at CBRT.</p> <p>2. Management Workshop, Nairobi Kenya: The Chairman announced that a Management Workshop is coming up in Nairobi Kenya on 20th – 26th June, 2018. He told the Meeting that priority would be given to those who had not attended a workshop. According to him the Committee on Conferences, Workshop/Training would decide and ask the Project Accountant to begin the payment process for those members that would be</p>	

<p>5.11 5.12 5.13 5.14 5.15 5.16 5.17 5.18</p>	<p>nominated to attend.</p> <p>3. 2017 External Auditor's Report:</p> <p>There were few issues raised in the 2017 External Auditor's Report which needed to be addressed. Some among them include:</p> <ul style="list-style-type: none"> - Loans to students - ACENTDFB did not give any loan to students. - Stores requisition among others. <p>The Project Auditor was asked to respond to all the issues raised in the report.</p>	
<p>6.00 6.01</p>	<p>ADJOURNMENT</p> <p>In the absence of any other business, Prof. Sani Ibrahim moved for the adjournment of the Meeting, and Mr. John S. Amlabu seconded. The Meeting closed at 4:35 pm</p>	
	<p>Prof. Y. K. E. Ibrahim Chairman</p> <p style="text-align: right;">S. K. Yashim Secretary</p>	