AHMADU BELLO UNIVERSITY
Office of the Bursar
P.M.B. 1045, ZARIA - NIGERIA

Vice - Chancellor: **Professor Adamu Ahmed,** *B.Sc. (Geog), M.Sc. (URP), PhD (URP) ABU, FNITP, RTP*
Bursar: **Mohammed Bello Aminu Gurin,** *B.Sc., CNA*

B/CON/92 Center Leader ACEN TDFB

21st September, 2026

All Deans and Directors,
Directors of Specialised Centres,
Ahmadu Bello University,
Zaria.

Dear Sir,

UPWARD REVIEW OF FINANCIAL APPROVAL LIMITS

Arising from the observed outdatedness of the current financial approval limits and their insufficiency to meet the daily operational needs of the University's academic and administrative units, and the need to provide additional financial flexibility for the performance of their duties without frequent approval from the immediate higher authorities, the existing financial approval limits have been reviewed upward, effective from the date of this circular, as follows:

Office	Existing Limit (₦)	Reviewed Limit (₦)
Head of Department	100,000	200,000
Deans	250,000	500,000
Directors	500,000	1,000,000
Provosts, Postgraduate College	500,000	4,000,000
Provosts, College of Medical Sciences	500,000	1,000,000
Directors of Special Centres	2,000,000	4,000,000

It is required that you discuss all expenditures with your Departmental, and/or Management Committee or Board to ensure accountability and inclusivity.

Thank you.

Ibrahim Salisu
Deputy Bursar (Finance)
for: Bursar

cc: Vice-Chancellor
DVC (Admin.)
DVC (Acad.)
DVC (Advancement, Research and Innovation)
Registrar
Ag. University Librarian
All Deputy Bursars
Acting Chief Internal Auditor
Chief Accountant (Accounting)

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