

MINUTES OF THE INAUGURAL MEETING OF THE COMMITTEE TO DEVELOP STRATEGIES FOR INCREASED INTERNALLY GENERATED REVENUE AND COMMERCIALIZATION OF RESEARCH PRODUCTS UNDER DLI 7.5 INSTITUTIONAL IMPACT MILESTONE1 OF AFRICA CENTRE OF EXCELLENCE FOR DEVELOPMENT IMPACT (ACE) HELD ON 13 January, 2023

| L/NO | ITEM NO | MINUTES | ACTION BY |
|------|---------|--|------------------|
| 001 | 1.0 | ATTENDANCE | |
| 002 | 1.1 | Present | |
| 003 | | 1. Prof. Sani Abba Aliyu mni | Chairman |
| 004 | | 2. Prof. Ado Adamu Yusuf | Member |
| 005 | | 3. Prof. Auwalu Haruna | Member |
| 006 | | 4. Mal. Nasiru M. Bambale, | Member |
| 007 | | 5. Mal. Bashir A. Munir | Member |
| 008 | | 6. Habibu Abdulsalam | Member |
| 009 | | 7. Mal. Ahmed Zakaria | Member |
| 010 | | 8. Salima B. Mohammed | Member/Secretary |
| 011 | 1.2 | Apology | |
| 012 | | 9. Prof. J.J. Maina | Member |
| 013 | | 10. Dr. Umaru Farouk Yaya | Member |
| 014 | | 11. Mr. Womeodu Asobinuanwu | Member |
| 015 | 2.0 | AGENDA | |
| 016 | | 1. Opening Remarks | |
| 017 | | 2. Progress Report | |
| 018 | | 3. Revenue Generating Units of the University | |
| 019 | | 4. A O B | |
| 020 | | 5. Closing | |
| 021 | 3.0 | Opening | |
| 022 | | The meeting commenced at 11:05am. The Chairman welcomed members to the meeting and requested for prayers to be observed individually according to respective faiths. | |
| 023 | 4.0 | Progress Report | |
| 024 | | The Chairman informed members that the meeting was summoned because the Centre Leader, African Centre of Excellence on Neglected Tropical Diseases and Forensic Biotechnology requested for a progress report on the Committee's | |
| 025 | | | |

- ii. To strengthen the machinery/office for revenue generation including the patent office through the engagement of a consultant.
- iii. To develop and set target for units with the institution to generate proportions of their budgets for execution of their projects and activities.
- iv. To employ a dedicated desk officer for fundraising and furnish the desk office.
- v. To strengthen and develop strategies for patenting and commercialization of the patent and Innovation Unit of the Directorate of Academic Planning & Monitoring.

5.0

Background of the Assignment

The Chairman informed members that the DLI 7.5 is an Institutional Impact milestone of the Africa Centre of Excellence (ACE) for development and part of the activities to be carried out was to look into how to strengthen or increase revenue for the University as well as commercialization of research products. Furthermore the tasks would include how Internally Generated Revenue (IGR) can be better harnessed and cultivated, and also to see how research products can improve the Internally Generated Revenue. The timeline for the assignment is 15th December, 2023 but the Committee should agree to conclude the work much earlier. Once the task is accomplished, the University will earn \$100,000.00.

The Chairman stressed that the Committee should articulate a proper budget for expenses expected throughout the course of the assignment which would be forwarded to the Vice-Chancellor for approval and the funding will come from one of the Centres of Excellence that have concluded their DLI.

6.0

COMMENTS

A member expressed concern over the length of time expected for the completion of the assignment. He suggested taking the next 3 months to deal with it.

The Chairman informed members that documents on the DLI 7.5 would be forwarded to them. It was proposed that the meeting reconvene on Friday 20th January, 2023 when members must have read and understood what the assignment is about.

Another member offered to share some documents on Internally Generated Revenue with members informing that he was privileged to work on a Committee on Internally Generated Revenue for the University in 2010 and 2012. He further emphasized the need to utilize Alumni in the area of Internally Generated Revenue.

Another member suggested that the committee should make a holistic action plan rather than quarterly plan then evaluate the present research culture and find ways to develop strategies to move from gestation to maturation level.

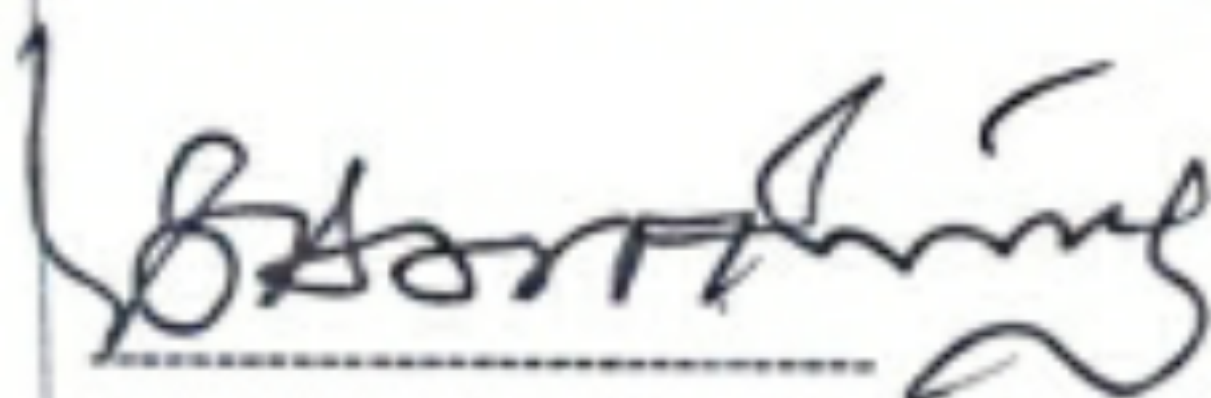
The meeting was informed that the Department of Bioresources in the Institute for Agricultural Research has a large number of efficient products for commercialization which would be looked into in the course of the assignment. It was also suggested that there was the need for harmonization of products which will be one aspect of the assignment.

It was also recommended that remuneration of the researchers should be part of the drive.

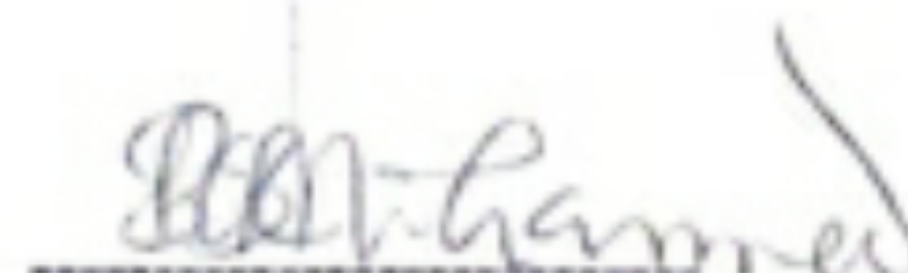
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Closing

In the absence of any other matter for discussion, the meeting was adjourned to reconvene on Friday 20th January, 2023 at 10.00am.



Chairman
Prof. Sani Abba Aliyu mni



Secretary
Mrs. Salima B. Mohammed

2.5

2.6

MINUTES OF THE SECOND MEETING ON STRATEGIES FOR INCREASED INTERNALLY GENERATED REVENUE AND COMMERCIALIZATION OF RESEARCH PRODUCTS UNDER DLI 7.5 INSTITUTIONAL IMPACT HELD ON FRIDAY 20TH JANUARY, 2023 AT THE DIRECTORATE OF UNIVERSITY ADVANCEMENT BOARD ROOM.

1.0 ATTENDANCE

1.1 Present

| | | | |
|----|----------------------------|---|------------------|
| 1 | Prof. Sani Abba Aliyu mni, | - | Chairman |
| 2 | Prof Auwalu Haruna | - | Member |
| 3 | Prof Ado A Yusuf | - | Member |
| 4 | Prof. J.J. Maina | - | Member |
| 5 | Ahmed Zakaria | - | Member |
| 6 | Womeodu Asobinuanwu | - | Member |
| 7 | Nasiru M Bambale | - | Member |
| 8 | Aminu M Abubakar | - | Member |
| 9 | Habibu Abdulsalam | - | Member |
| 10 | Salima B Mohammed | - | Member/Secretary |

1.2 Apology

| | | | |
|----|-----------------------|---|--------|
| 1. | Dr Umaru Farouk Yaya | - | Member |
| 2. | Bashir Munir Abubakar | - | Member |

2.0 Opening Remark

The meeting commenced at 10:03am. The Chairman welcomed members to the meeting and requested for prayers to be observed individually according to respective faiths.

| S/NO | MATTERS ARISING | DISCUSSION/DECISION | ACTION BY |
|------|---|--|--|
| 3.1 | Term of Reference i. To review Fund Raising Policy documents and develop policy for product research and outcome marketing | A Sub-Committee was set-up to come up with the Fund-Raising Policy document | <ul style="list-style-type: none"> • Prof. Ado Yusuf • Mal. Nasiru Bambale • Mal. Aminu M. Abubakar • Habibu Abdulsalam • Dr. Farouk Yahaya |
| 3.2 | ii.To strengthen the machinery/office for revenue generation including the patent | a). The University does not currently have a patent office nor officer. The member from the Directorate of Academic | <ul style="list-style-type: none"> • Prof. Joy Maina |

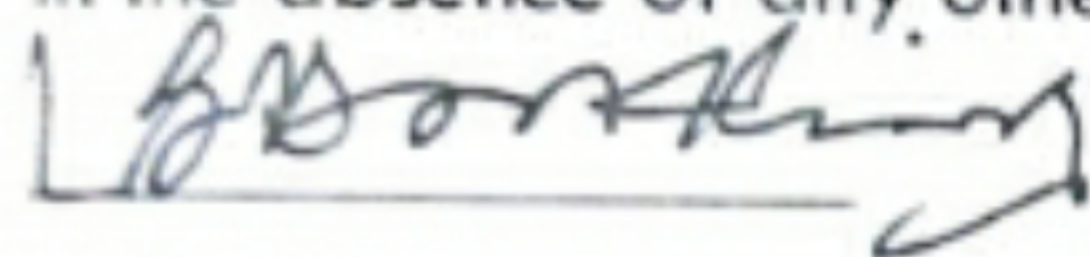
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| office through the engagement of a consultant | <p>Planning to pursue the process.</p> <p>b) The Committee to engage Prof. Auwalu Haruna as the Consultant</p> <p>Prof. Auwalu Haruna to develop a framework where the implementation plan would be the bulk of it.</p> | <p>Chairman</p> <p>Prof. Auwalu Haruna</p> |
| iii. To develop & set target for units to generate proportions of their budget for execution of their projects and activities. | | Habibu Abdulsalam to supply data on the amounts generated by units in the last 3 years to enable setting of targets |

| S/NO | MATTERS ARISING | DISCUSSION/DECISION | ACTION BY |
|------|---|---|---|
| | iv. To employ a dedicated desk officer for fundraising & furnish the desk office | The dedicated desk officer to be in the Directorate of University Advancement(DUA) | Chairman |
| | v. To strengthen and develop strategies for patenting and commercialization of the patent and innovation Unit of the Directorate of Academic Planning and Monitoring. | <p>Commercialization of extension Services to be spearheaded by Agric. Complex. NAERLS to develop new strategies to advance extension services and growth in Agriculture.</p> <p>The University being the best Engineering and Agric. Institution to also champion boundaries and tooling technology.</p> | Secretariat to suggest date (Feb.) Venue and modalities |
| 3.3 | Revenue Generation | The Chairman met a staff of Dangote Foundation in Kano and had discussions with him on revenue generation in the University. | Chairman |
| 3.4 | Budget | A Sub-Committee was set up to generate the budget for the | <ul style="list-style-type: none"> • Mal. Ahmed Zakaria • Mal. Habibu |

| | | |
|--|-----------------------|---|
| | Committee activities. | Abdusalam • Mrs. Salima B. Mohammed |
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4.0 Closing

In the absence of any other matter for discussion, the meeting was adjourned at 11:29am.



Chairman

Prof. Sani Abba Aliyu mni,



Secretary

Mrs Salima B. Mohammed



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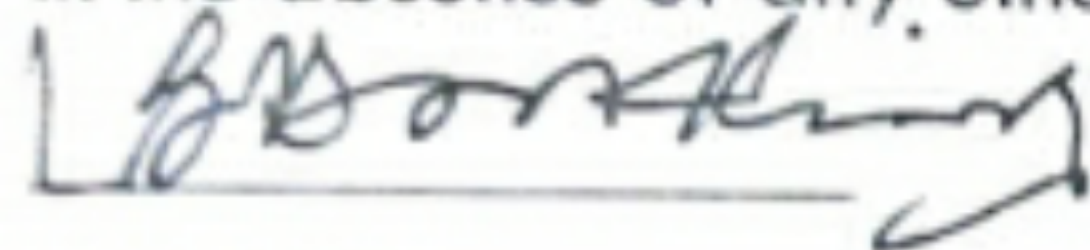
MINUTES OF THE 3rd MEETING OF THE COMMITTEE TO DEVELOP STRATEGIES FOR INCREASED INTERNALLY GENERATED REVENUE AND COMMERCIALIZATION OF RESEARCH PRODUCTS UNDER DLI 7.5 INSTITUTIONAL IMPACT MILESTONE1 OF AFRICA CENTRE OF EXCELLENCE FOR DEVELOPMENT IMPACT (ACE) HELD ON 15 FEBRUARY, 2023

| L/NO | ITEM NO | MINUTES | ACTION BY |
|------|---------|--|-----------|
| 001 | 1.0 | ATTENDANCE | |
| 002 | 1.1 | Present | |
| 003 | | 1. Prof. Sani Abba Aliyu mni - Chairman | |
| 004 | | 2. Prof. Ado Adamu Yusuf - Member | |
| 005 | | 3. Mal. Nasiru M. Bambale, - Member | |
| 006 | | 4. Mal. Mal. Bashir A. Munir - Member | |
| 007 | | 5. Habibu Abdulsalam - Member | |
| 008 | | 6. Mal. Ahmed Zakaria - Member | |
| 009 | | 7. Mr. Womeodu Asobinuanwu - Member | |
| 010 | | 8. Salima B. Mohammed - Member/Secretary | |
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| 013 | | 10. Prof. Auwalu Haruna - Member | |
| 014 | | 11. Dr. Umaru Farouk Yaya - Member | |
| 015 | | 12. Aminu M. Abubakar - Member | |
| 016 | 2.0 | AGENDA | |
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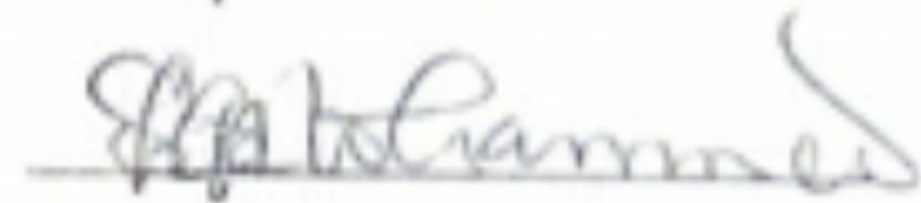
4.0 Closing

In the absence of any other matter for discussion, the meeting was adjourned at 11:29am.



Chairman

Prof. Sani Abba Aliyu mni,



Secretary

Mrs Salima B. Mohammed



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Minutes of the Meetings of the Committee to Develop Strategies for Increased Internally Generated Revenue and Commercialization of Research Products Under DLI7.5 Institutional Impact Milestone¹ of Africa Centre of Excellence for Development Impact (Ace)