

**MINUTES OF MEETING OF THE COMMITTEE ON TECHNOLOGY TRANSFER  
WORKSHOPS AND SEED GRANT SCHEME FROM 3<sup>RD</sup> JANUARY 2024 TO 7<sup>TH</sup>  
JANUARY 2024**

The committee has been set up by the Center Leader of the ACENTDFB with a mandate to develop policy for establishing entrepreneurship/start-up technology projects seed grant for staff and final year PhD students as well as the guidelines for a technology transfer workshops. The Committee has the following composition:

1. Prof. Iliya Ndams (Chairman)
2. Prof A.B. Sallau, Department of Biochemistry
3. Dr. E.O. Balogun, Deputy Director (TTO), DAPM)
4. Dr Mohammed Auwal Ibrahim, Department of Biochemistry (Secretary)
5. Representative of the Legal Unit of the University
6. Mall Ibrahim Salisu, Finance Officer, ACENTDFB
7. Representative, ACENPEE

The meeting of the committee was convened on 3<sup>rd</sup> January, 2024 where the terms of reference was reviewed and action was requested from members to work on the terms of reference set for the committee by the ACENTDFB. A draft of the guidelines was submitted by the Chairman of the Committee for comments, observations and revisions by the committee. This was done to ease the operation of the committee and as a time saving measure. Upon submission, the Secretary commented extensively but the most important observation was that the document focused on a seed grant for core research (normal research concepts and research grant) and some aspects made it to be a seed grant for entrepreneurship and start-ups. However, he could not make inputs in some areas but raised questions and sought this clarification. He suggested that once some of the areas are clarified, the document can be reworked to make it fully aligned with the initial goal and vision, as envisaged during the formation of the committee. He also suggested that in addition to the seed grant for entrepreneurship and start-ups, we may include research targeting entrepreneurship, albeit very directly, as in entrepreneurship and innovation studies.

The Chairman remarked that the TOR specifically spelt entrepreneurship and technological start-up and suggested that the Secretary can re-work the document to fit the ToR more correctly. Eventually, the Secretary reworked the document and submitted a clean copy on 7<sup>th</sup> January, 2024 while Prof. E. O Balogun made further revisions on the document to produce a final copy for onward forwarding to the Center Leader of the ACENTDFB by the Chairman.

Signed

Dr. Mohammed Auwal Ibrahim

*Secretary*