

**AUDIT COMMITTEE FOR AFRICA CENTRE OF EXCELLENCE FOR NEGLECTED  
TROPICAL DISEASES AND FORENSIC BIOTECHNOLOGY (ACENTDFB)  
AHMADU BELLO UNIVERSITY, ZARIA**

1. **Minutes of the 13<sup>th</sup> Regular Meeting of the Audit Committee for ACENTDFB held on 1st<sup>th</sup> March, 2024 in the Board Room of the new ACENTDFB, ABU, Zaria at 11:00 am**

**Action**

2. **1.0 ATTENDANCE**

3. **2.0 Members:**

4. i. Prof. Mohammed U. Kawu (Faculty of Vet. Medicine /Internal Council member)  
- Chairman
5. ii. Prof. Abdullahi Y. Idris (Faculty of Pharmaceutical Sciences) - Member
6. iii. Prof. Donatus Adie (Faculty of Engineering) - Member
7. iv. Aliu Nuhu Onimisi (Bursary Department) - Member/Secretary
8. v. Maiyaki Hamisu Musa (Audit Department) - Member

9. **3.0 OPENING REMARK**

The 13<sup>th</sup> Regular Meeting of ACENTDFB commenced at 11:am with individual opening prayer and followed by the Chairman's opening remarks.

10. **4.0 AGENDA**

The agenda of the meeting was presented as follows:

11. i. Opening Prayers
12. ii. Chairman's opening remarks.
13. iii. Review of Audit Committee Report for the periods 1<sup>st</sup> April – 30<sup>th</sup>, June, 2023 and 1<sup>st</sup> July – 31<sup>st</sup> December, 2023
14. vi. AOB
15. vii. Adjournment
16. viii. Closing Prayers
17. The agenda of the meeting was adopted by Prof. Donatus Adie and seconded by Hamisu Maiyaki.
18. **Review of Audit Committee Report for the period 1<sup>st</sup> April – 30<sup>th</sup>, June, 2023**
19. In item one of the Audit Committee Report, the phrase “2023 first quarter” was corrected to “2023 Second quarter”.
20. The phrase “...to strengthen the capacity...” in line 2 of item 2 of the Audit Committee Report (Abridged responsibility of the project) was corrected to read “...to strengthen the institutional capacity...”.
21. The phrase “... collaboration with the Department of Biochemistry to runs...” was corrected to read “...collaboration with the Department of Biochemistry to run...”.
22. A member observed that the training workshop that was organized by the Centre in collaboration with MRS in Banjul, Gambia on Advanced Bioinformatics should be added to the report.

23. The subtitles (i – vii), highlighting the development of the Centre, under item 4.1, were rewritten in the title case.
24. The number of unretired advances in line one of item II was corrected to read “...the number of retired cash advances..”
25. The phrase “...On the contrary...” in line 3 of item v was corrected to read “...However, the Committee also observed the following areas requiring improvement”.  
...”
26. Item vi and vii was rephrased as “The Committee from its findings observed the need for training and retraining of the staff to ensure efficient utilization and domestication of the software in the Centre’s accounting operations”; and item vii: “The Committee observed that the percentage level of attainments did not match with the current level of achievement. For example, the percentage levels of ESMP WB approval as against the current status of the Admin Building project, Animal House etc”, respectively.
27. Item ii of the recommendations (letters of appointment) was deleted arising from the Centre Leader’s clarification on the matter.
28. Line I of item iii of the recommendations (Copies of Signed MoUs) written as “...archive in the Centre as well as the Registrar..) was corrected to read “...archived in the Centre’s Admin Manager’s Office, Registrar’s Office/Legal Office.”
29. Item 6.0 (Conclusion) was included in the report.
30. **Review of Audit Committee Report for the period 1<sup>st</sup> July – 31<sup>st</sup> December, 2023**
31. The subtitles (i – iii), highlighting matters for the Management’s attention under item 4.1 were corrected to the title case.
32. The phrase “...External Report..” in line one of item 4.1 was corrected to “...External Auditor’s Report..”
33. The phrase “...The Management of the Centre..” in item ii of the recommendations was corrected to read “..The Management (M&E Officer) of the Centre..”
34. Similarly, item 6.0 (Conclusion) was included in the report.

35. **5.0 ADJOURNMENT**

Prof Abdullahi Idris moved for adjournment of the meeting in the absence of any other matter and was seconded by Prof. Donatus Adie. The meeting was officially adjourned at 1.15 pm after individual closing prayers.



36. **Prof. Mohammed U. Kawu**  
37. Chairman

**Mal. Nuhu A. Onimisi**  
Secretary