

**AUDIT COMMITTEE FOR AFRICA CENTRE OF EXCELLENCE FOR NEGLECTED  
TROPICAL DISEASES AND FORENSIC BIOTECHNOLOGY (ACENTDFB)  
AHMADU BELLO UNIVERSITY,  
ZARIA**

**24<sup>th</sup> May, 2023**

**Minutes of 7<sup>th</sup> Regular Meeting of the Audit Committee for ACENTDFB Held on  
24<sup>th</sup> May, 2023 in the Department of Biochemistry Building (Annex), ABU, Zaria  
at 3:00pm**

**1.0 ATTENDANCE**

**2.0 Members:**

- i. Prof. Mohammed U. Kawu (Faculty of Vet. Medicine /Internal Council member) -  
Chairman
- ii. Prof. Abdullahi Y. Idris (Faculty of Pharmaceutical Sciences) - Member
- iii. Prof. Donatus Adie (Faculty of Engineering) - Member
- iv. Aliu Nuhu Onimisi (Bursary Department) - Member/Secretary
- v. Maiyaki Hamisu Musa (Audit Department) - Member

**3.0 OPENING REMARK**

The 7<sup>th</sup> Regular Meeting of ACENTDFB commenced at 3:00pm with individual opening prayer and this was followed by the Chairman welcome address.

**4.0 AGENDA**

The agenda of the meeting was presented as follows:

- i. Opening Prayers
- ii. Chairman's opening remarks
- iii. Reading, Correction and adoption of minutes of the 6<sup>th</sup> Regular Meeting
- iv. Matters arising from minutes of the 6<sup>th</sup> Regular Meeting
- v. Consideration of the reports of the Monitoring and Evaluation (M&E) officer for the period of July, 2022 to March, 2023
- vi. Review of Audit Committee Report for the periods 1<sup>st</sup> July, 2022 to 31<sup>st</sup> December, 2022 and 1<sup>st</sup> January, 2023 to 31<sup>st</sup> March, 2023.
- vii. AOB
- viii. Adjournment
- ix. Closing Prayers

The agenda of the meeting was adopted by Prof Abdullahi Y. Idris and seconded by Prof. Donatus Adie.

## **5.0 Correction of minutes of the 6<sup>th</sup> Regular Meeting**

The phrase in the title “... Minutes of 2<sup>nd</sup> Regular Meeting...” was corrected to read “... Minutes of 6<sup>th</sup> Regular Meeting...”

In the Opening remark, the phrase 6<sup>th</sup> regular meeting was corrected to read “ ...6<sup>th</sup> Regular Meeting....”

The word “were” in the agenda of the meeting was corrected to read “...was presented...”

The description of the Centre’s Auditor was advised to replace the title of the Internal Auditor for consistency.

In the External Auditor’s report, the phrase “...and it is satisfied..” was corrected to read “..and is satisfied ....”

The phrase “..fairly present the financial performance...” was corrected to read “...fairly presents the Financial Position..”

Part of item 6.0 of the minutes that reads “.....THE PERIOD 1<sup>ST</sup> JUL – 31<sup>ST</sup> DEC, 2022..” was corrected to read “.....THE PERIOD 1<sup>ST</sup> JULY – 31<sup>ST</sup> DECEMBER, 2022..”

The sub-title “THE WORK PLAN ACTIVITIES 2022” was corrected to be itemized to item 6.1 in title case.

The Work Plan Activities in page 5 of the report was corrected to read, “IMPLEMENTATION OF WORK PLAN ACTIVITIES FOR 2022”.

The Committee observed the need for the Implementation of the Work Plan, to indicate the budgetary allocation to the respective heads and expenditures incurred in order to ascertain the percentage of utilization.

The Sub Title “INTERNAL CONTROL” was corrected as item 6.1.1 in title case “Internal Control”

The phrase ‘...all members..’ in the subtitle “Segregation of duties” was corrected to read “....Project Officers...”

The subtitle “FUND FLOW” was corrected to be itemized as item 6.1.2 and in title case.

## **FIRST QUARTER 2023 INTERNAL AUDIT REPORT OF ACENTDFB**

The monthly report of January, February and March, 2023 was corrected to read item 7.1, 7.2 and 7.3, respectively.

The phrase "...in activity three (3) and five (5) ...." Was corrected to read "...in activity five (5) ....", only.

Item 7.0 "ADJOURNMENT" was corrected to be itemized as item 8.0.

### **6.0 Matters arising from minutes of the 6<sup>th</sup> Regular Meeting**

The Committee directed the Internal Auditor to ensure all material information/document as supporting documents are provided at all times before processing of all approved payments.

### **7.0 Consideration of the reports of the Monitoring and Evaluation (M&E) officer for The period of July, 2022 to March, 2023**

The Committee reviewed the report of the M&E and requested the Officers to report the implementation status in a tabular form thereby providing information on the following items:

- i. List of DLIs
- ii. Achievement status in percentages; 100%, 90%-70%, 60% - 50%, 49% - 30%, below 30%
- iii. Remark/Comment indicating reason for nonachievement, pending action or recommendation towards achievement of full percentage.

However, the committee expressed concerns on the performance of some DLIs and advised the Centre Leader to ensure proper follow-up on all verified items by MTR to ensure prompt feedbacks i.e DLIs 3.1 and 3.2. and the attainment of the DLIs could improve the overall performance of the Centre.

### **8.0 AOB**

The Chairman briefed members on the status of the ACE Committee on the budget presented. The Committee emphasized the essence of working materials for their effective Performance.

### **9.0 Adjournment**

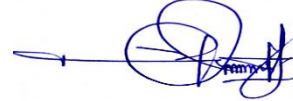
Prof. Donatus Adie moved for adjournment of the meeting in the absence of any other matter and was seconded by Prof. Abdullahi Y. Idris.

## 10.0 Closing Prayers

The meeting was officially adjourned at 4:45pm after individual closing prayers



**Prof. Mohammed U. Kawu**  
Chairman



**Mal. Nuhu A. Onimisi**  
Secretary